

04/2018 JW



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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, April 19, 2018 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	May 31, 2018

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Franco R. Bellafante, Professional Member
Carla Cassell-Carter, Public Member, Secretary

MEMBERS ABSENT

Lakiyah Chambers, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Adams called the meeting to order at 8:31 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Bielicki, seconded by Ms. Cassell-Carter, to approve the minutes from the March 15, 2018 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Discussion on Trespassing Laws in Delaware

The Board continued its discussion on the need of a trespassing law for surveyors in Delaware.

The Board discussed changes to the language pertaining to damage of property and the addition of a synopsis to clarify that language.

For the May meeting, Mr. Maloney will draft statutory language with revisions for the Board to review and vote on and then be forwarded to the Division Director.

Sign Final Order

The Board signed the final order for Charles Stickles, which resulted from the Recommendation of the Chief Hearing Officer the Board reviewed at the March meeting.

NEW BUSINESS

Review of the Application for Registration as a Surveyor Intern

The Board reviewed the current application for registration as a surveyor intern for amendments.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Bielicki, seconded by Mr. Katz, to approve the ratified Certificate of Authorization application of Surveying And Mapping, LLC. with Melvin Spencer as the Professional in Charge. The motion was unanimously carried.

Review and Approval of Professional Development Hours

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the requests for professional development hours as follows:

NBI, Inc.

Practical Guide to Zoning and Land Use Law, 6 hours

DNREC

DE Flood Planning Tool Training, 2.5 hours

The motion was unanimously carried.

Ratify Professional Land Surveyor Licenses

After review, a motion was made by Mr. Bellafante, seconded by Mr. Bielicki, to approve Douglas Bogdan for licensure contingent on receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

CORRESPONDENCE

The Board received the NCEES 2017 Annual Report, the 2017 edition of Squared and the 96th Annual Meeting Minutes and Reference Material.

OTHER BUSINESS BEFORE THE BOARD

With two Board members attending the NCEES Annual Meeting in Portland, Maine, the Board discussed rescheduling the May 17, 2018 meeting to a later date in the month to ensure that there will be a quorum. Ms. Witte will verify conference room availability and reschedule the meeting.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be May 17, 2018 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Ms. Cassell-Carter, seconded by Mr. Bielicki, to adjourn the meeting at 9:40 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II